

Supplemental Instruction Leader

Academic Support Center (ASC)

The ASC is seeking qualified applicants for the position of **Supplemental Instruction (SI) Leader for 2018 Fall Semester**. The position will center on providing academic support and teaching study skills to students in a section of **CHEM, CHBI, REL, PSYCH, MATH, ECON, BIO, STAT, and CSCI**. Qualifications, duties, and responsibilities are listed below. Please email Nayeli Trujillo (lazaro2@stolaf.edu), the Academic Enrichment Specialist, with any questions. [Interested applicants can complete an application here.](#)

SI is an internationally recognized program that is a peer facilitated, collaborative learning process offered in some historically difficult courses. An SI Leader differs from a TA and tutor because they are required to attend lectures with their students, plan and execute weekly session plans (similar to “lesson planning”), and provide content support beyond homework help, etc.

Position Qualifications

- Must be a current St. Olaf student and able to work 10 hours a week during the semester
- Must be able to attend the **ASC Student Leader Training on Tuesday, September 4th & Wednesday, September 5th (8:00am – 5:00pm)**
- Strong academic background in subject area (typically a B+ or higher in the course), and an interest in helping other students learn (some departments may have additional course requirements)
- Exhibit professional and personal qualities necessary for working with students, faculty, and College staff
- Familiarity with and an understanding of the needs of students with diverse backgrounds and identities; including first generation college students, students with disabilities, students of varying racial, gender, ethnic, or cultural backgrounds and identities, etc.
- Good organizational, interpersonal, and communication skills
- Preference will be given to students with work study awards

Duties and Responsibilities

- Serve as an academic role model for enrolled students by attending all lectures, taking notes, and completing all readings (exams and lab attendance are not required)
- Prepare for and lead SI sessions three times a week (1 hour in length) using strategies learned through SI Leader training (preparation includes unique session plans and text book review, etc.)
- Positively interact with students in formal and informal academic settings
- Meet regularly with assigned faculty member for guidance and support
- Attend weekly staff meetings with Academic Enrichment Specialist (times TBD)
- Complete administrative paperwork in a timely manner (time sheets, planning sheets, etc.)
- Maintain student confidentiality
- Additional meetings, workshops, and duties as assigned

Benefits of Serving as an SI Leader

- Ability to review and master introductory subject skills (this is especially valuable for GRE, MCAT, etc.)
- Gain valuable teaching experience (this can set you apart when applying for graduate school, internships, employment, etc.)
- Gain strong leadership, presentation, and mentorship experience
- Network with faculty members