

ACPB Meeting Minutes
October 24, 2012

Present: Doug Beussman, Tim Howe, Roberta Lembke, Rosie Pfarr-Baker

1. Minutes from 10/10 were approved.

2. iPad Pilot Purchase Policy

Roberta will talk to the Deans Council about this policy today. The committee reviewed the draft policy and discussed the following:

- A suggestion was made that faculty are able to purchase an iPad and get training at a later date.
- The policy needs to clarify if IPATs can be used for purchasing apps and iPad accessories. Perhaps there could be a limit on the amount of IPAT money used for these items.
- Due to lower security on iPads, the policy should address what information can/can't be on iPads (e.g. grades, etc.)
- The policy needs stronger language about this being for teaching and research and an explanation of why iPads were selected for the pilot.
- NTT faculty who do not have IPATs could submit special requests to IT or request funds from their Associate Dean.

3. Access Policy

We discussed adding a statement about point of sales explaining that it does not pertain to using St. Olaf credit cards for purchases. Roberta will talk with the Business Office about this and send us a new draft.

4. Other

Our next meeting will be in one month.

Submitted by RP