SPEAKER FEEDBACK FORM

Speaker’s name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Your name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***3*** *= Did exceptionally well* ***2*** *= Did capably* ***1*** *= Needs more practice*

# Communication content

|  |  |  |  |
| --- | --- | --- | --- |
|  | **3** | **2** | **1** |
| The presentation was explicitly related to the interests or experiences of the listeners. |  |  |  |
| The presentation used language and terminology appropriate to the listeners. |  |  |  |
| The central claim (main argument) of the presentation was easy to identify. |  |  |  |
| The supporting claims (subordinate arguments) of the presentation were easy to identify. |  |  |  |
| The organizational pattern of the presentation was clear. |  |  |  |
| The presentation included a variety of types of supporting material. |  |  |  |
| The supporting material substantiated the arguments advanced in the presentation. |  |  |  |
| The sources cited in the presentation were reliable. |  |  |  |
| The presentation included “signposts” (enumeration, transitions, etc.) to help listeners follow along. |  |  |  |
| The conclusion reinforced the central claim of the presentation. |  |  |  |
| Overall, the presentation was informative and/or persuasive. |  |  |  |

# Communication delivery

|  |  |  |  |
| --- | --- | --- | --- |
|  | **3** | **2** | **1** |
| *Volume:* The speaker could be easily heard but was not shouting. |  |  |  |
| *Enunciation:* The speaker’s words were enunciated clearly but without exaggeration. |  |  |  |
| *Pacing:* The speaker spoke slowly enough to be followed easily, but did not drag. |  |  |  |
| *Expressiveness:* The speaker maintained interest by varying volume, pace, and pitch. |  |  |  |
| *Pauses:* The speaker used pauses to add interest and enhance understanding of key points. |  |  |  |
| *Eye contact:* The speaker maintained eye contact with listeners around the entire room. |  |  |  |
| *Posture:* The speaker stood comfortably without slouching but also without being too stiff. |  |  |  |
| *Gestures:* The speaker used gestures appropriately to add interest and enhance understanding. |  |  |  |
| *Overall:* Overall, the delivery of the presentation added interest and enhanced understanding. |  |  |  |

**What was the central claim or main point of the presentation?**

**What was the *most* compelling point made in the presentation? Why was it compelling?**

**What was the *least* compelling point made in the presentation? Why was it not compelling?**