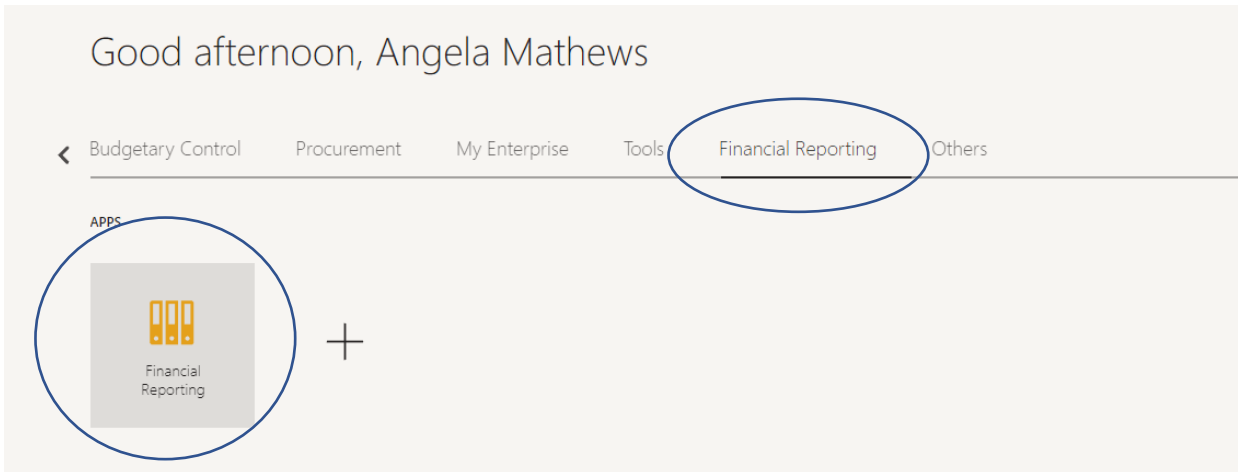
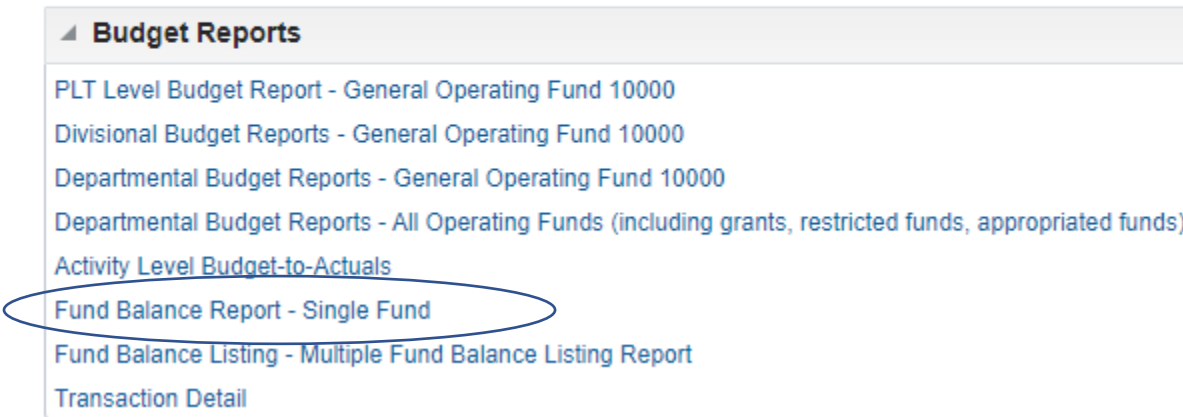


# Checking the Fund Balance of a Single Fund:

In Oracle, go to Financial Reporting



To check the Balance of a single fund, go to “Fund Balance Report – Single Fund”



Select the Accounting Period

The following prompts have been defined in the report. You may use the default values shown, or select other members.

Prompt	Selection	Type	Source
Enter AccountingPeriod:	<input type="text"/>	Report	Report: Fund Balance Report - Single Fund Grid: Grid1
Enter Cost Center:	<input type="text"/>	Report	Report: Fund Balance Report - Single Fund Grid: Grid1
Enter Fund:	<input type="text"/>	Report	Report: Fund Balance Report - Single Fund Grid: Grid1

**Members**

Available: AccountingPeriod (1-17 of 17, 30 Total)

Find: Name \*  Use Wildcards  Case-Sensitive Selected: Rows Per Page: 20

Rows Per Page: 20

2021	2021
2022	2022
2023	2023
2024	2024
Qtr1-24	Qtr1-24
Qtr2-24	Qtr2-24
Qtr3-24	Qtr3-24
<input checked="" type="checkbox"/> Dec-23	December 2023
<input type="checkbox"/> Jan-24	January 2024
<input type="checkbox"/> Feb-24	February 2024
Qtr4-24	Qtr4-24
2025	2025

Help OK Cancel

**Members**

Available: AccountingPeriod (1-17 of 17, 30 Total)

Find: Name \*  Use Wildcards  Case-Sensitive Selected: 1 of 1 Rows Per Page: 20

Rows Per Page: 20

2021	2021
2022	2022
2023	2023
2024	2024
Qtr1-24	Qtr1-24
Qtr2-24	Qtr2-24
Qtr3-24	Qtr3-24
<input checked="" type="checkbox"/> Dec-23	December 2023
<input type="checkbox"/> Jan-24	January 2024
<input type="checkbox"/> Feb-24	February 2024
Qtr4-24	Qtr4-24
2025	2025

Help OK Cancel

Under Cost Center – Select “All Cost Center Values”, and click “OK”

**Note – it is important to select “All Cost Center Values”** because the beginning balances are held in a different cost center. Also, if the fund is used by multiple cost centers, it will not show the correct activity and balance if you select one specific cost center!

The following prompts have been defined in the report. You may use the default values shown, or select other members.

Prompt	Selection	Type	Source
Enter AccountingPeriod:	Dec-23	Report	Report: Fund Balance Report - Single Fund Grid: Grid1
Enter Cost Center:		Report	Report: Fund Balance Report - Single Fund Grid: Grid1
Enter Fund:		Report	Report: Fund Balance Report - Single Fund Grid: Grid1

**Members**

Available: Cost Center (1-6 of 6)

Find: Name \*  Use Wildcards  Case-Sensitive

Rows Per Page: 500

Name	Default
<input type="checkbox"/> Cost Center	Cost Center
<input checked="" type="checkbox"/> All Cost Center Values	All Cost Center Values
<input type="checkbox"/> Cost_Center-CC_Base	Cost_Center-CC_Base
<input type="checkbox"/> Cost_Center-CC_Current	Cost_Center-CC_Current
<input type="checkbox"/> FE_Cost_Center-FE_CC_Baseline	FE_Cost_Center-FE_CC_Baseline
<input type="checkbox"/> FE_Cost_Center-FE_CC_Current	FE_Cost_Center-FE_CC_Current

Selected: 1 of 1

Name
<input checked="" type="checkbox"/> All Cost Center Values

Help OK Cancel

Select the fund *(note that you will only be able to see funds that you have access to)*

The following prompts have been defined in the report. You may use the default values shown, or select other members.

Prompt	Selection	Type	Source
Enter AccountingPeriod:	Dec-23	Report	Report: Fund Balance Report - Single Fund Grid: Grid1
Enter Cost Center:	All Cost Center Values	Report	Report: Fund Balance Report - Single Fund Grid: Grid1
Enter Fund:		Report	Report: Fund Balance Report - Single Fund Grid: Grid1

Enter your fund number in the search box and hit enter

**Members**  
 Available: Fund (1 of 1)  
 Find: Name   Use Wildcards  Case-Sensitive  
 Rows Per Page: 20  
 Selected: Rows Per Page: 20

Name	Default
Fund	Fund

Search Result

	Name	
<input checked="" type="checkbox"/>	[All Fund Values],[48287]	Fund\All Fund Values\[All Fund Values],[48287]
<input type="checkbox"/>	[Fund-Fund_Base],[F0000],[F0010],[F0140],[F0150],[F0220],[48287]	Fund\Fund-Fund_Base\[Fund-Fund_Base],[F0000]\[Fund-Fund_Base],[F0000],[F0010]
<input type="checkbox"/>	[Fund-Fund_Current],[F0000],[F0010],[F0140],[F0150],[F0220],[48287]	Fund\Fund-Fund_Current\[Fund-Fund_Current],[F0000]\[Fund-Fund_Current],[F0000]

Help

**Members**  
 Available: Fund (1 of 1)  
 Find: Name   Use Wildcards  Case-Sensitive  
 Rows Per Page: 500  
 Selected: 1 of 1  
 Rows Per Page: 20

Name	Default
Fund	Fund

[All Fund Values],[48287]

Help

Once the period, "all cost center values", and the fund are selected, hit the "OK" button to run the report

The following prompts have been defined in the report. You may use the default values shown, or select other members.

Prompt	Selection	Type	Source
Enter AccountingPeriod:	<input type="text" value="Dec-23"/>	Report	Report: Fund Balance Report - Single Fund Grid: Grid1
Enter Cost Center:	<input type="text" value="All Cost Center Values"/>	Report	Report: Fund Balance Report - Single Fund Grid: Grid1
Enter Fund:	<input type="text" value="[All Fund Values],[48287]"/>	Report	Report: Fund Balance Report - Single Fund Grid: Grid1

elp



## St. Olaf College Fund Balance Report YTD amounts as of Dec-23

St Olaf College All Cost Center Values All Activity Values All Future Use 1 Values All Future Use 2 Values All Interfund Values YTD USD Total  
Expand All

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	Dec-23	Dec-23	
	Actual	Working Budget	Variance
Beginning Balance	-573.23	0.00	573.23
+ Gifts			
+ Endowment Income			
▶ R0130-Endowment Income Allocated for Operations (L1)	-13,039.49	-21,730.00	-8,690.51
Total Endowment	-13,039.49	-21,730.00	-8,690.51
+ Other Income			
▶ R0020-Net Tuition (L2)	11,149.00	22,300.00	11,151.00
Total Other Income	11,149.00	22,300.00	11,151.00
- Compensation			
- Non-Comp Expenses			
Transfers			
Ending Balance	-2,463.72	570	3,033.72
Endowment - remaining year budgeted	-8,690.51		
Ending Balance with remaining endowment allocation	-11,154.23		

Current Balance in Oracle (negative means money available)

Amount remaining to spend after accounting for endowment earnings (negative means funds available)

The report will show the current ending balance.

It will also project out the remaining endowment earnings to show how much is available for the rest of the year, after adding in the remaining estimated endowment earnings based on the budgeted endowment allocation.