

## **CAMPS POLICIES AT ST. OLAF COLLEGE**

Expectations and rules for St. Olaf Summer Camp participants are designed to provide the highest quality educational experience possible to comply with state laws and to keep participants safe. For the comfort and safety of everyone at St. Olaf, we require everyone to abide by the campus policies as stated below.

### **Camp Housing Expectations:**

1. Campers must sleep in the room to which they are assigned. Campers found outside of their assigned rooms after lights out may be sent home.
2. All campers are expected to follow camp rules and room curfew for lights out (quiet hours).
3. Outside of check-in and check-out time, the only individuals that may be present in a residential hall are the campers, camp counselors, and camp administrators.
4. Campers will receive their room key at check-in and return it during check-out. There will be a \$100 charge to the camper if he or she fails to return it at their time of check-out.
5. Campers, as guests, are responsible for keeping their room neat and orderly. All guests and visitors of St. Olaf College are expected to respect the buildings and furniture and will be responsible for the cost of any damages.
6. If a camper drives a car to campus, keys must be turned in during check-in. Keys will be returned upon check-out.

### **St. Olaf College Prohibits:**

1. **Alcoholic Beverages and Other Drugs:** Campers are prohibited from possession or consumption of alcoholic beverages and/or illegal drugs. Campers found in possession of alcohol or illegal drugs will be sent home immediately.
2. **Smoking:** Smoking is prohibited for all campers. Violators will be sent home immediately.
3. **Firearms and Fireworks:** Firearms, other weapons and fireworks are not permitted on campus.

**Security:** Public Safety officers are on duty 24 hours per day.

**Vehicle Policy/Parking:** All campers must display a temporary parking permit for their vehicle or risk having their car towed. Vehicle keys must be turned into the camp director for the duration of camp and will be released at camp check-out or for special circumstances if the camper has a written note from a parent requesting permission to leave campus for an event.

**Leaving Campus:** If a camper must leave campus during camp, a signed note from a parent or guardian must be delivered to the coach/director or head counselor. The note must state the reason the camper must leave, identify the person who will be responsible for the camper during his/her absence, and state the estimated time of return to camp.

**Pets:** Pets are not permitted in any buildings on the St. Olaf campus.

**Quiet Hours:** For the comfort of all, quiet hours are between 11:00 p.m. and 7:00 a.m.

**Fire Alarms:** Tampering with fire systems or fire safety equipment will result in a fine of \$500.

**Window Screens:** Dormitory window screens may NOT be removed. A \$100 fine will be assessed to any person removing a screen – even if it is just for one minute!

**Room Keys:** Each camper will receive a room key. Lost room keys will result in a \$100 replacement fee that must be paid before leaving camp.

## COMMUNICATING WITH YOUR CAMPER AND THE COLLEGE

Coaches/directors and camp counselors, through many years of experience, have found that campers generally have a better experience if they do not receive phone calls from or make calls to family or friends while they are at camp. Please limit your communication with your camper.

**Messages to campers:** If you need to leave a message for a camper, please call the camp message service at 507-786-3031. You may leave a detailed message at this number at any time of day or night; messages will be checked frequently from 8:00 a.m. until 5:00 p.m. and will be delivered in a timely manner. If the message is urgent, please indicate this when you call.

**Emergency After Hours Messages:** Campus security will deliver emergency messages between the hours of 5:00 p.m. and 8:00 a.m. Dial 507-786-3666 to leave a message. *Please use this service only for emergencies.*

**Email:** All academic buildings have public computers so campers will be able to check email. Campers will be required to obtain a free log-in password for the week from their counselor.

**Mail:** Mail to campers should be addressed as follows:

Camper Name  
Name of Camp  
St. Olaf College  
1520 St. Olaf Ave.  
Northfield, MN 55057 - 1098

Mail will be delivered to camp counselors daily. Mail received after the camper has left will be returned to sender – so please include your return address.