

Traditional 6-Year Tenure Track Appointment

Example: a new tenure-track hire begins their first year in 2019-20. The following is a timeline for the reappointment process.

Year 1 – 2019-20: Informal review occurs during fall and interim. Reappointment form for Year 2 is due to the Dean's Office by February 1. The Dean's Office sends a letter of reappointment by March 1.

Year 2 – 2020-21: Reappointment form for Year 3 is due to the Dean's Office by November 15, along with a short narrative evaluation. The Dean's Office sends a letter of reappointment by December 15. A formal review (1st comprehensive review/2nd year review) will occur during the spring of 2021—review binder is due to the Dean's Office by May 1 and reappointment form is due by June 1—which results in the reappointment for Year 4 (DOC sends letter by September 1 of Year 3).

Year 3 – 2021-22: Informal reviews during the academic year. Reappointment form for Year 5 is due to the Dean's Office by June 1. A letter of reappointment is sent by the Dean by September 1 of Year 4.

Year 4 – 2022-23: Formal review (2nd comprehensive review/4th year review) will occur during the spring of 2022—review binder is due to the Dean's Office by May 1 and reappointment form is due by June 1—which results in reappointment for Year 6 (DOC sends letter by September 1 of Year 5).

Year 5 – 2023-24: Reappointment form for Year 7 is due to the Dean's Office by June 1. The Dean's Office sends a letter by September 1 of Year 6, explaining that the type of appointment for Year 7 depends upon the outcome of the tenure review that will occur in Year 6.

Year 6 – 2024-25: Tenure review year. Review occurs during the fall; President sends notification of tenure decision within the week following the February Board of Regents Meeting. Positive outcome = no appointment form or letter necessary; negative outcome = one-year term appointment letter for Year 7.

Year 7 – 2025-26: Sabbatical year (application and approval is a separate process).