

St. Olaf College

October 24, 2017 Steering Committee Meeting Notes

By: Aase

Date: October 17, 2017

Time: 7:30am – 9:45am

Project Name: SRAP

Location: TOH255

Attendees: Hanson

Walter

Dietz

Weaver

Sortor

Beld

Others Present: Canon

Mathews

Aase

Absent: Lembke

King

Dressen

Discussion

Both the instructional and non-instructional questionnaire templates were reviewed and edited, with the goals of stimulating creative thinking, eliminating redundant questions, and encouraging suggestions that result in beneficial synergistic relationships. The template distribution list consists of 50 individuals (non-instructional) and 76 programs/48 individuals (instructional).

Jan will attend the November faculty meeting and present the information originally planned for the October meeting (but for which there was not time). Jo has offered to produce a “budget 101” to post on the SRAP website.

Next Steps/Agenda

- Finalize non-instructional and instructional templates for distribution next week.
- Determine what data should accompany the templates and how that data should be presented (graphs, percentages, etc.)

Next Meeting(s)

- Oct 26, 7:30am - 8:45am TOH255