

## SRAP Steering Committee Notes

**Date:** May 11, 2018

**Time:** 10:30am – 12:00pm

**Location:** TOH130B-Finance Office

**Attendees:** Hanson  
King  
Beld

Weaver  
Sortor

Dietz

**Others Present:** Brown

**Absent:** Walter

1. Reviewed past 8 years and upcoming FY18-19 of Total Combined Budget. Reviewed Percentage Distribution of Core Expenses for FY16, along with the FY12 through FY16 comparison. Compared St. Olaf to Strategic Comparison of other like institutions.
2. Reviewed sampling of Instructional and Non-Instructional data analysis, which will assist in making SRAP recommendations and changes.
3. Next steps for steering committee – Review Instructional and N-I recommendation reports prior to next meeting. Think about identifying priorities to move forward on. Both the Instructional and Non-Instructional Committee Chairs will have revisions in their recommendations as SRAP evolves. Subcommittees to be created for specialized tasks. Marci to create a form to score each recommendation, which will then be combined into a spreadsheet by Jan and Rose.
4. Steering Committee Google Team Drive to be created. Access will be given to all committee members.
5. An additional next meeting – 7:30 to 10:00 breakfast meeting May 29<sup>th</sup> in Boe Chapel-BMC202. All future meetings may be at BMC202 to provide a larger working area.
6. Consultant Update – Hanson to reach out to consultants again.

### **NEXT MEETINGS:**

- May 25 – 10:30 to 12:00 – President’s Conference Room TOH255 – Mike Goodson to present Benefits suggestion.
- May 29 – 7:30 to 10:00 – Boe Memorial Chapel BMC202
- June through August meetings – 10:30 to 12:00 – Boe Memorial Chapel BMC202
- Exception - July 20 meeting - Finance Office – TOH130B.