

St. Olaf College
Budget Advisory Committee Minutes
April 18, 2016
Tomson Hall 200

Members Present:

Cheri Floren	Jan Hanson	Michael Kyle
Steve Lindley	Diana Postlethwaite	Marci Sortor
John Bruer (for Emma)	Mike Goodson	

Members Absent:

Greg Walter

Others Present:

Angie Mathews	Anita Aase
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CALL TO ORDER: Meeting called to order by Hanson at 8:02 am. Quorum present.

APPROVAL OF MINUTES: Minutes will not formally be approved but will be provided on the shared drive for all to review.

DISCUSSION AND ACTION ITEMS:

1. Topic 1: Preliminary Budget Review

Mathews and Hanson presented the FY16-17 preliminary budget. This budget will be presented to the BOR Finance Committee at the May 2016 meeting, but is preliminary and may change before the October board meeting as more information comes in regarding admissions, international and off-campus study, health insurance costs, etc.

a. Revenues:

- i. Tuition is up but net tuition is down due to the fact that we have fewer students and more discount.
- ii. IOS is currently budgeted at the same as last year until further numbers are in. Gifts/grants are projected to increase 3.2%.
- iii. Endowment revenue is the largest revenue growth area. We have expanded the SIM program, which will produce additional endowment income.
- iv. Other income which includes bookstore, study travel and conferences is budgeted to remain fairly constant.
- v. Total revenue projection is 1.1% increase over this year.

b. Expenses:

- i. Salaries and benefits comprise the largest portion of expenses and are budgeted to increase 2.5% in the preliminary budget. Health is going up more because of an unfavorable year of experience.

- ii. Non-compensation expenses include everything that is not salary and benefits. Next year's projection includes international music tour, alumni weekend, and campaign expenses which we did not incur this current fiscal year.
 - c. There is no contingency planned for next year.
 - d. From a strategic perspective the ideal freshman class would be 805 students with college enrollment at 3000 FTE.
- 2. Topic 2: Are there things we should be looking at to eliminate? If we needed to identify \$2M, where would we look?

It is important and imperative as these discussions continue that faculty and administration have "buy-in". We're all in this together. We want to engage this community in strategic issues and decisions. The BAC should continue to be comprised of faculty, staff, administration, exempt, and non-exempt.

NEW BUSINESS: None

ANNOUNCEMENTS – None

ADJOURN - Meeting adjourned at 9:00am.

NEXT MEETING – tbd

Recorded by: Anita Aase