

St. Olaf College Guest Policies and Behavioral Expectations - Group

We are pleased that you have chosen to participate in an event being held on the St. Olaf campus. For the comfort and safety of all who work, live, visit and learn at St. Olaf College, we ask that you abide by the rules listed below. Please complete all requested information and read the rules carefully.

Group Name _____

Group Director _____

St. Olaf Host (employee name/department) _____

Group Leader Contact Cell Number _____

Second Group Leader Cell Number _____

All residential guests must attend event orientation.

- Staff, residents and guests will be treated with dignity and respect. Threats, injuries or endangerment of oneself or others physically or emotionally will not be tolerated.
- Participants will adhere to additional rules of conduct specifically designed for your event, classroom, and/or studio set forth by program instructor or campus personnel.
- Participant will remain in the designated event areas only and remain on the St. Olaf campus unless they present a signed permission note from a parent/guardian to the program director.
- Inappropriate use of cameras and digital imaging equipment is prohibited anywhere. Devices may not be used in locker rooms, bathrooms or private spaces.
- Attendance and participation is required at all activities, whether they be instructional or recreational. Any participant needing to be excused due to illness must first report to the program staff.
- Event/college equipment and supplies will be used in a safe and appropriate manner.
- Damages to program/campus property must be paid for by the participant or the participant's parent or guardian.
- Guest may not possess, distribute and/or consume illicit drugs, products that contain THC/CBD, and alcohol on the St. Olaf campus or on land or in vehicles owned by the College. Smoking and the use of any tobacco products are prohibited in all St. Olaf buildings and near all building entrances. The use or possession of alcohol or illegal drugs is strictly forbidden and will result in dismissal without refund.
- Firearms, weapons and fireworks are not permitted on campus.
- Pets are not permitted in any campus building. Service animals must be clearly identified.
- For events with minors, the group assumes responsibility for the safety of minors at the event, including the appropriate supervision of the minors, appropriate training for adult supervisors, and background checks with satisfactory results for all adult leaders with potential one-on-one contact with minors.

Failure to follow the above guidelines may result in the immediate cancellation of participation in the event. No program refunds will be given.

I/we agree to the expectations stated above, and understand that violation of the rules may result in participant's immediate termination from the event.

Signed _____ Date _____