



## St. Olaf College Special Circumstance Request

Student Name \_\_\_\_\_

Student's ID # (if known) \_\_\_\_\_

Special circumstances are situations beyond a student's or family's control that impacts the information reported on the FAFSA. Listed below are appropriate examples for which your financial aid may be adjusted. **Please allow two weeks for evaluation once all documentation has been received by the Financial Aid Office.**

Financial Summary Table		ONLY COMPLETE RELEVANT YEARS		
Income Sources	Actual 2020 1/1/20 – 12/31/20	Actual 2021 1/1/21 – 12/31/21	Estimated 2022 1/1/22 – 12/31/22	
Parent 1 earnings from work (wages, salary, tips etc.)				
Parent 2 earnings from work (wages, salary, tips etc.)				
Unemployment Compensation/ Severance Pay				
Child Support				
Social Security Benefits (including SSI)				
Worker's Compensation				
Short-term or long-term Disability Benefits				
Withdrawal from retirement account				
Other Income (pension, annuity, rental income, housing allowance, bonuses, etc.)				
Extenuating Expenses	2020 Expenses	2021 Expenses	2022 Estimated Expenses	
Out of pocket medical expenses				
Education expenses (private school tuition K-12, graduate school tuition for other children, parental loans)				
Elder care expense or care of other family members				

**For any scenario, please complete the table above and attach a short letter of explanation.**

- Change in household income** (complete all of the following)
  - Attach taxes, W2s and/or 1099s
  - Attach other relevant financial documentation such as:
  - a copy of your last pay stub, a letter from employer indicating a change in employment status, a copy of unemployment benefits, severance information or IRA withdrawal info
  
- Exceptional medical expenses** (complete all of the following)
  - Attach copies of any medical expenses/bills paid out of pocket (do not include premiums)
  - Copy of relevant tax year return (including any Schedules 1-3 and/or Schedule A)
  
- Educational expenses** (complete all of the following)
  - Siblings in private school/graduate school (parents must provide more than 50% of support)**
    - Include annual tuition statement and payments made in 2020 or 2021
    - List graduate student and school and attach proof of registration or tuition paid
  - Parent's educational loans**
    - Attach documentation of payments made in 2020 or 2021
  
- Other circumstances** (complete all of the following)
  - Complete the Financial Summary Table
  - Attach a short letter of explanation, along with any appropriate documentation

Signature \_\_\_\_\_

Date \_\_\_\_\_