

St. Olaf College Special Circumstance Request

Student Name _____

Student's ID # (if known) _____

Special circumstances are situations beyond a student's or family's control that impacts the information reported on the FAFSA. Listed below are appropriate examples for which your financial aid may be adjusted. **Please allow two weeks for evaluation once all documentation has been received by the Financial Aid Office.**

Financial Summary Table	ONLY COMPLETE RELEVANT YEARS		
Income Sources	Actual 2023 1/1/23 – 12/31/23	Actual 2024 1/1/24 – 12/31/24	Estimated 2025 1/1/25 – 12/31/25
Parent 1 earnings from work (wages, salary, tips etc.)			
Parent 2 earnings from work (wages, salary, tips etc.)			
Unemployment Compensation/ Severance Pay			
Child Support			
Social Security Benefits (including SSI)			
Worker's Compensation			
Short-term or long-term Disability Benefits			
Withdrawal from retirement account			
Other Income (pension, annuity, rental income, housing allowance, bonuses, etc.)			
Extenuating Expenses	2023 Expenses	2024 Expenses	2025 Estimated Expenses
Out of pocket medical expenses			
Education expenses (private school tuition K-12, graduate school tuition for other children, parental loans)			
Elder care expense or care of other family members			

For any scenario, please complete the table above and attach a short letter of explanation.

- Change in household income** (complete all of the following)
 - Attach taxes, W2s and/or 1099s
 - Attach other relevant financial documentation such as:
 - a copy of your last pay stub, a letter from employer indicating a change in employment status, a copy of unemployment benefits, severance information or IRA withdrawal info

- Exceptional medical expenses** (complete all of the following)
 - Attach copies of any medical expenses/bills paid out of pocket (do not include premiums)
 - Copy of relevant tax year return (including any Schedules 1-3 and/or Schedule A)

- Educational expenses** (complete all of the following)
 - Siblings in private school/graduate school (parents must provide more than 50% of support)**
 - Include annual tuition statement and payments made in 2023 or 2024
 - List graduate student and school and attach proof of registration or tuition paid
 - Parent's educational loans**
 - Attach documentation of payments made in 2023 or 2024

- Other circumstances** (complete all of the following)
 - Complete the Financial Summary Table
 - Attach a short letter of explanation, along with any appropriate documentation

Signature _____

Date _____