**For Students diagnosed with ADD/ADHD needing continuing medication from home prescriber:**

Many students, already diagnosed with ADHD and well managed with medications, typically only need intermittent follow up appointments with their home prescribing provider.  It is recommended that students using ADD/ADHD medication continue to get their prescriptions from home providers on student breaks. Northfield pharmacies can fill ADHD medication prescriptions written by out of town or out of state providers as long as the student has a written prescription that includes the provider’s active DEA number.  Most ADD/ADHD prescriptions are for a “controlled substance” and by law, cannot be called or electronically sent to the pharmacy and can only be for one month at a time.  Multiple written prescriptions can be dated the day they are written, but can indicate the specific month they are intended to be used.  For example, a Student following up with their home provider in August, can receive 3 written prescriptions dated in August, but specifically indicating use in September, October, and November.  Providers will often write for a 3-6 month period.  The student can then take one or all prescriptions to a local pharmacy to have filled monthly or can drop the paper prescriptions off at Health Service to be sent when a pharmacy makes regularly scheduled deliveries.  Health Service will keep the prescription until the pharmacy delivery day and give to the pharmacy.  The medication will be delivered on the next scheduled delivery day.

\*\*Students who establish care with the counseling center or another local provider must contact or schedule an appointment with the prescribing provider for refills. Health Service will not fill prescriptions for students who miss appointments at the counseling center.

In some circumstances, Health Service can provide follow-up appointments and write prescriptions for continuation of ADD/ADHD medications when specific criteria are met.

1) For students diagnosed with ADD/ADHD we require:

a. Documentation of ADD/ADHD diagnosis by a mental health specialist, including copies of the results of any psychological testing, consultation, or special evaluation.

b. A summary letter or notes from the current prescribing practitioner documenting:

i. Stable medication dosage for at least 6 months

ii. A request that the student be followed by HS during the academic year

iii. Practitioner availability for consultation by phone if needed

iv. Practitioner availability for follow-up visits during school breaks

c. Follow-up visit with the home or primary practitioner at least once annually

d. Compliance with ADHD Appointment Plan as outlined below

2) ADD/ADHD Appointment Plan

a. Documentation

i. All documentation must be received and reviewed before medication is prescribed.

ii. If the documentation meets approval, HS will continue a medication plan via monthly appointments and monthly prescriptions. Medication will not be filled for breaks or summer.

iii. If the documentation is not approved, the student will be referred to the prior practitioner, campus counseling center, or to a community practitioner in the local area. The cost for those appointments will be the responsibility of the student.

\*\*Students who establish care with the counseling center or another local provider must contact or schedule an appointment with the prescribing provider for refills. Health Service will not fill prescriptions for students who miss appointments at the counseling center.

Revised 7/2017