

TUITION BENEFIT | FREQUENTLY ASKED QUESTIONS

Question: Starting in the 2019-20 academic year, how many tuition benefit programs will St. Olaf participate in and what is the name of each program?

Answer: St. Olaf will participate in two tuition benefit programs starting in the 2019-20 academic year, the Evangelical Lutheran Church in America (ELCA) Program and the Associated Colleges of the Midwest (ACM) program.

Question: What is the benefit amount (or percent of tuition) the tuition benefit programs cover and what is the benefit amount responsibility of my family?

Answer: Our tuition benefit programs have a benefit amount of 80% of tuition for full-time employees (.75 – 1.0 FTE). The tuition benefit amount for part-time employees (.50 - .749 FTE) can be found in the [staff handbook](#). The remaining 20% of tuition plus room and board are the responsibility of the family. We encourage families to complete the FAFSA. Many students can qualify for student loans to be used toward the family responsibility.

Question: Which colleges and universities participate in the ELCA Program and/or the ACM Program?

Answer:

The ELCA Program includes: Augsburg, Augustana College, Augustana University, California Lutheran, Capital, Carthage, Concordia, Grand View, Gustavus Adolphus, Lenoir-Rhyne, Midland, Pacific Lutheran, Roanoke, St. Olaf, Susquehanna, Texas Lutheran, Theil, Wagner, Wartburg, and Wittenberg.

The ACM Program includes: Beloit, Coe, Colorado College, Cornell, Grinnell, Knox, Lake Forest, Lawrence, Luther, Macalester, Monmouth, and Ripon.

Question: Which programs require families to apply and is there a fee to apply?

Answer: Both programs require St. Olaf employees to apply for the program by completing a form that is available on the [HR website](#). **Note:** The ACM application form requires a \$25 processing fee paid via check made payable to ACM.

Question: What steps are families required to complete to utilize the Tuition Benefit?

Answer: Families complete two administrative steps **annually**. They apply for the benefit each year by completing an application form located on the [HR website](#). Families also notify St. Olaf of the school the child decided to attend by completing an online enrollment confirmation form also available on the [HR website](#).

Question: What is the deadline for submitting the completed application form?

Answer: The application form deadline is May 1 for both programs.

NEED MORE INFORMATION?

Read the full policy in the [staff handbook](#).