

## INTERIM COURSE SCHEDULING WORKSHEET

Department/Program: \_\_\_\_\_

### **Step 1:**

Number of courses taught Interim 2014-15 \_\_\_\_\_

Number of courses taught Interim 2015-16 \_\_\_\_\_

Number of courses taught Interim 2016-17 \_\_\_\_\_

Average number of courses taught during the above three Interims \_\_\_\_\_

### **Step 2:**

Approximate number of courses your department/program  
will offer during the 2017-18 academic year (including Interim) \_\_\_\_\_

10% of your department's/program's  
2017-18 academic year course offerings (including Interim) \_\_\_\_\_

### **Step 3:**

Number of courses your department/program expects to offer during Interim 2017-18 \_\_\_\_\_  
*Your department/program should offer that number of Interim courses equaling or exceeding the average number of courses identified in Step 1. The number of Interim course offerings should equal approximately 10% of the department's/program's yearly course offerings (including Interim) identified in Step 2.*

40% of the total number of courses your  
department/program expects to offer during Interim 2017-18 \_\_\_\_\_

Number of 100-level courses your department/program expects to offer during Interim 2017-18 \_\_\_\_\_  
*Approximately 40% of your department's/program's Interim courses should be 100-level courses*

Number of 200-level courses your department/program expects to offer during Interim 2017-18 \_\_\_\_\_

Number of 300-level courses your department/program expects to offer during Interim 2017-18 \_\_\_\_\_