Billing Statements

- Statements are generated, electronically only, monthly. Students receive an email when statements are ready to view.
- Parent/Guardians will only receive a notification if parent access has been granted.
- Your fall statement will be sent out on July 6 and due on August 1.
- NOTE: Music lessons are charged to a student’s account AFTER the beginning of the semester. These charges will be reflected on a later statement.

Parent Access to Financials

- Per Federal guidelines, students must grant others access to their student financial account. Once the student grants access, the parent/guardian will be notified when a statement becomes available, can view the details and make payments.
- Parent access must be established before we can discuss details of a student’s account with anyone other than the student.
- Students can grant access by following the steps available at Grant Parent Access Instructions.

Health Insurance

St. Olaf requires all students have health insurance coverage. Students must either purchase St. Olaf’s health insurance or provide an online waiver, stating they have other coverage.

- St. Olaf’s health insurance premium is $1,715 and coverage runs August 15, 2018 through August 14, 2019.
- Insurance coverage is under a UnitedHealth Care plan and managed by First Risk Advisors.
- A charge of $1,715 will be added to each student’s account. If your student completes the online waiver by the deadline of September 19, 2018, the charge will be removed.
- Be sure to check with your current insurance carrier to verify you are covered in the State of Minnesota.
- Click here to Waive St. Olaf Health Ins Coverage
- Click here: ENROLLMENT WILL BE AVAILABLE IN EARLY JULY. Thank you for your patience.

Payments on a Student’s Account

- Payments can be made online at https://stolaf.afford.com/PayNow.
- Mail Payment To: St. Olaf College Business Office at 1520 St. Olaf Ave., Northfield, MN 55057. All payments should include the student’s name and ID #.
• **529 Payments**: If you will be making a tuition payment from an education savings plan, please allow 3 weeks processing time for St. Olaf to receive and apply the payment. Please include your student’s name and ID # on the check.

• **International Wires**: St. Olaf has partnered with Flywire to allow easy access to making international payments. Visit the website here: [Wire Payment Information](#).

• Monthly Payment Plans are available through a third party and maybe set up by contacting TMS (Tuition Management Systems) at 1-888-722-4867 or by visiting [Payment Plans](#).

• **We cannot accept any payment over the phone.**

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### Student Employment Process

If your student has been awarded student work for the 2018-2019 academic year here is what you need to know:

• Student work is NOT guaranteed.

• Student work may be applied to the tuition account as an “anticipated credit” for each semester by filling out the attached form: [Payment Authorization Form](#)

• Any unearned portion of the anticipated student work will be billed at the end of each semester.

• Student work earned can be deposited into a checking or savings account of the student’s choice instead of applied to tuition by filling out the [Payment Authorization Form](#).

• 9 hours is the average amount of weekly hours your student must work in order to earn his/her full work award.

• For additional information on student work, please visit the following website: [Student Employment](#).

• See the right side of the web page for valuable information on student work.

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### Financial Aid

In order for Financial Aid to be reflected on your fall statement:

- Students must “Accept” their award online: [Choose Financial Aid Online](#).

- **Loans**: Complete MPN & Direct Loan Entrance Counseling for Federal Direct Sub and Unsub Loans at [Student Loans.gov](#).

- **Outside Scholarships**: provide documentation to Financial Aid Office on scholarship awards at [Financial Aid Online](#).

• Outside Scholarships that are not received from your organization by September 30 will be removed from the student’s account and balance due billed to the student.

• It is important that student’s follow up with organizations sending in outside scholarships on their behalf.

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### Board Plan Selection/Deadlines

- Please visit [Board Plan Options](#) to review the plan choices. Student must make a selection through their SIS account by the deadline of Wednesday, September 19, 2018. No changes can be made to board plans for fall after this date.