



Student Accounts  
**Fall Newsletter**

# Fall Billing

Fall bills will be sent out in early July and payments will be due on August 1<sup>st</sup>. Students and authorized users will receive notifications when their statements become available.

Please review your statement carefully to make sure that the charges and aid on your statement are accurate. Please contact Student Accounts or Financial Aid if any corrections need to be made.

# Parent Access

According to federal guidelines (FERPA), students must grant access to their account for others to view their financial details. Once access is granted, authorized users can use the [Parent Portal](#) to view the bill, review account details, set up a payment plan, and make payments.

Students can grant access by following the instructions below.

1. Log into SIS and select the *Permissions* tab from the left side.
2. Add a person by entering their name and email address and granting them access to your financials/bills, grades, and/or your schedule.
3. Click “Grant Access.” This will generate an email to your authorized user letting them know that they have been given access to your records.

# Payments

## 529 Plans

Reach out to your plan administrator to initiate a 529 payment. Payments can take up to three weeks to be processed, sent to St. Olaf, and applied to your student's account.

## Online Payments & Payment Plans

Online payments and monthly [payment plans](#) are available through our secure payment portal which you can access through [SIS](#) or the [Parent Portal](#). The deadline to set up a five-month payment plan is **August 5<sup>th</sup>**. Fall payment plans do not carry over to the spring.

You can make changes to your plan at any time by emailing [tuition@stolaf.edu](mailto:tuition@stolaf.edu).

## International Wires

St. Olaf partners with Flywire to provide a fast, secure way to submit international and wire payments. For more information, please visit our [website](#).

## Tuition Insurance

St. Olaf has partnered with GradGuard to offer tuition insurance from Allianz Global Assistance. To learn more or to enroll, visit this [website](#).

Payments should be mailed to:

*All mailed payments should include the student's name and ID number.*

**St. Olaf College  
Business Office  
1520 St. Olaf Ave.  
Northfield, MN 55057**

# Financial Aid

## Loans

Students that want to take out federal subsidized or unsubsidized loans must complete a [Master Promissory Note](#) and the [Loan Entrance Counseling](#) before the funds can be disbursed to their account.

## Outside Scholarships

If you are expecting to receive outside scholarships and you haven't already reported that to the Financial Aid office, please send an email to [finaid@stolaf.edu](mailto:finaid@stolaf.edu) with the scholarship details. Outside scholarships that aren't received by the end of September will be removed from students' accounts as anticipated aid.

## Student Employment

Student work is NOT guaranteed. Students need to work an average of nine hours per week to earn their full work award. You should not count on work study to pay your bill for the semester. Charges are due before the money can be earned, which means that leaving a balance on your account can result in financial holds and late fees.

# Meal Plans

Students must make a meal plan selection through SIS by **September 9th**. We cannot make changes to meal plans after those dates.

Please visit our [website](#) to review the meal plan choices.

# Health Insurance

## International Students

International students are automatically enrolled in the St. Olaf health insurance plan with LowerMark. You do not need to take any action to enroll, but you should [create an online account](#) to access your health insurance card. The net cost for health coverage is \$1000 per year billed directly to your student account. Coverage begins August 15, 2024 and ends August 14, 2025. For more information about coverage and plan benefits, please visit our [website](#).

## Domestic Students

As of the 2024-2025 academic year, St. Olaf will no longer be offering a school sponsored domestic insurance plan. This decision was made while considering the needs of students, families, and staff. Students must have insurance that at least covers emergency care in Minnesota but are not required to have coverage based in Minnesota, and families with outside insurance will no longer need to submit a waiver providing proof of coverage.

Coverage will continue for all students currently on the UnitedHealthcare (UHC) plan through St. Olaf until August 14, 2024, after which time they should be covered under an alternate plan.

We understand that this transition may be challenging for some, so we have provided some information on our [website](#) regarding health insurance alternatives.



**Student Accounts Office**

Tomson 120  
507-786-3296  
[tuition@stolaf.edu](mailto:tuition@stolaf.edu)  
[Book an appointment](#)

**Summer Hours:**

Monday – Thursday  
7:30 AM - 4:30 PM  
Friday  
7:30 AM – 12:00 PM