Student Employee Safety Training Assessment

This document provides guidance on identifying the health and safety related training classes available to all St. Olaf College employees. Answer the questions below with your supervisor to determine which trainings are relevant to your job and how the training is offered.

Supervisor Name:_____ (please print)

Student Job Title:_____ (please print)

Job Start Date: _____

Today's Date: _____

If You...	Then you take...	It is...	Available...	Yes ✓	No ✓
Are a St. Olaf Employee	Emergency Procedures	Required	Moodle	✓	
	Injury/Illness Reporting	Required	Moodle	✓	
	Hazard Recognition– Situational Awareness, PPE, BBP, HAZ COM	Required	Moodle	✓	
Are working outside or in the greenhouse	Insect (Bees, Ticks) & Noxious Plants Awareness Heat Stress Awareness	Required	Web Meeting	☐	☐
Are you using chemicals in a non-laboratory setting (paint, lab chemicals, art/theater chemicals, cleaning chemicals)	Employee Right-to-Know Training	Required	Web Meeting	☐	☐
Are working in an RNS laboratory or stockroom	Laboratory Safety Training	Required	Moodle	☐	☐
Will be driving a St. Olaf vehicle	Driver Safety Training	Required	Online	☐	☐
Lift 20 or more pounds, lift objects from the ground to a height higher than three feet, push or pull objects regularly, complete repetitive motions	Back Injury Prevention/Ergonomics	Required	Web Meeting	☐	☐
Will be using a ladder	Ladder Safety	Required	Web Meeting	☐	☐
Will be driving a golf cart	Golf Cart Safety Training	Required	Online	☐	☐
	Hands-on Golf Cart Training	Required	Web Meeting	☐	☐
Are working with hand or portable power tools	Tool Safety	Required	Web Meeting	☐	☐