

INFORMAL RESOLUTION PROCESS

Informal Resolution Process initiated by Reporting Party;
Reporting Party signs Informal Resolution Process consent form.

Title IX CORE Team deliberates to determine whether Informal Process is inappropriate given the circumstances (only in rare instances). If determined inappropriate, Reporting Party given option to initiate Formal Resolution Process.

Title IX Coordinator conducts intake with Responding Party;
asks if they agree to participate in the Informal Process.

Responding Party agrees to participate in the Informal Resolution Process; Responding Party signs Informal Resolution Process consent form.

Responding Party declines to participate in the Informal Resolution Process.

Facilitator meets with Reporting Party (and advisor if applicable) to discuss desired outcomes and potential terms of a resolution with the Responding Party.*

Facilitator continues to meet with Reporting and Responding Parties (and their advisors) in an attempt to mediate a resolution.**

Both parties agree about the outcomes; Facilitator drafts a written agreement that contains the agreed-upon outcomes, sends a copy to each party.

Parties cannot come to an agreement on the outcomes OR either party declines to participate further in the process.

Informal Process does not proceed; Title IX Coordinator talks to Reporting Party to explore whether they are interested in pursuing the Formal Resolution Process.

At any point during the Informal Resolution Process, the Reporting Party may decide stop the Informal Resolution Process to initiate the Formal Investigation Process.

*The Reporting Party and the Responding Party never have to see or have direct communication with each other throughout this process.

**Either Party may discontinue their involvement in the Informal Resolution Process at any time.

Communication and Support:

- Title IX Coordinator offers resources and accommodations to both parties throughout the resolution process.
- Title IX Coordinator serves as liaison throughout the process and provides weekly updates to both parties.
- Title IX Coordinator follows up with both parties after the process has concluded and is responsible for ensuring both parties are complying with their agreement (if an agreement is reached).