

**St. Olaf College Upward Bound
Residential Summer Component - 2025
Position: Residential Staff**

Employment Dates:

- Staff Training: 6/11/2025 - 6/17/2025
- Training/Move-In Date: 6/16/2025
- Live-In Responsibility:
 - Session I: 6/16/2025 – 7/11/2025 (off every Friday night and Saturday)
 - Session II: 6/16/2025 – 7/18/2025 (off every Friday night and Saturday)

Job Description:

- Live in residence hall and supervise student residential life
- Maintain a safe and healthy residential experience and environment
- Supervise recreational and extracurricular activities
- Maintain an environment conducive to student well-being
- Work afternoon, overnight, and/or early morning shifts when scheduled
- Ensure students and staff are following all St. Olaf and UB rules and guidelines
- Attend daily staff meetings and complete other duties as assigned

Minimum Qualifications:

- Current undergraduate or graduate student
- Ability to establish good rapport with students
- Commitment to program goals
- Experience working with others (high school students)
- Ability to relate with parents/guardians
- Ability to supervise recreational and cultural activities

Additional Information:

- Position is full-time with limited time-off
- All meals and housing paid by the program whenever students are present